



Institutional Policy D5090 Student Retention

Category: Learning Environment
Subject: Student Retention
Effective: February 3, 2026
Updated:

1. Authority

COCA 9.2

2. Introduction

NCOM is organized with a vision of teaching and inspiring students who will be committed to serving and improving the healthcare outcomes of populations within Illinois. To make that vision a reality, NCOM evaluates applicants and offers admission to well-qualified students who can succeed in the academic program. Thereafter, NCOM takes steps necessary to retain students who demonstrate appropriate academic and professional progress.

3. Policy

3.1 Support programs and services available for students include:

3.1.1. Through the Department of Student Affairs:

3.1.1.a Educational skills specialists and behavioral health specialists to assist students with academic and personal challenges that may result in barriers to success. Routine workshops help provide information, strategies, and coaching for students appropriate for their phase of education.

3.1.1.b A Career Advisor to mentor students through the application process for NRMP.

3.1.2. A student mentor tutoring program to provide peer-to-peer opportunities for improvement.

3.1.3. An individual faculty advisor is assigned to each student upon matriculation. Students will meet with their advisor at least twice per semester

3.1.4 The Assistant Dean of Data and Educational Sciences will assist with monitoring students throughout their entire curriculum.

3.1.4a. This Assistant Dean is additionally charged with proactively identifying student doctors who are at risk for course or program failure and referring them to resources to assist them in regaining academic success.

3.1.5 Faculty are expected to be available to provide academic guidance to students enrolled in the courses in which they teach. Such guidance can be provided by written communication through email, by conversation in the learning environment or a videoconference, by formal or informal office hours, or by casual conversation in the normal course of the day.

Signed by:



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Dean/CAO