



INSTITUTIONAL POLICY: D6060

Student Requirements for Advancement to OMS III

Category: Students
Subject: Student Requirements for Advancement to OMS III
Effective Date: December 26, 2024
Updated: May 27, 2025

1 Authority

COCA 6.9.2

2 Policy

2.1 Requirements for beginning year 3 and clinical rotations

- 2.1.1 Students must satisfactorily complete all year 1 and 2 courses
- 2.1.2 Students must be approved by the Dean/CAO based on recommendations by the Student Promotions Committee
- 2.1.3 Students must take COMLEX level 1 (see separate policy regarding passage of COMLEX level 1 requirements)
- 2.1.4 Students must be in good standing (see below)
- 2.1.5 Satisfactory background check
- 2.1.6 All required documentation must be obtained by the student (see below)

2.2 Documentation required for All Clinical Rotations

2.2.1 Every student must complete the core site specific, onboarding/credentialing process that is required by the clinical site before they start rotation.
Requirements of NCOM and/or universal requirements common to all sites include:

- 1) ACLS/BCLS/PALS/EDLS: Must remain current throughout 3rd and 4th year.
 - 2) HIPAA/OSHA Compliance Training: Must be renewed yearly
 - 3) Drug Screening: Must be performed yearly
 - 4) TB screening: Must be performed annually
 - 5) Immunizations: All immunizations including but not limited to Influenza vaccine, COVID vaccine, MMR, DT.
1. **Immunization records are kept by student health and must be updated by each individual student.**

2. **Students will not receive their required letter of good standing and will not be allowed to begin any clerkship/rotation unless immunizations are up to date.**
- 6) Certificate of Liability: NCOM maintains malpractice/insurance for its students. This covers all **APPROVED** educational experiences. The clinical education department will provide proof of insurance to clinical sites on behalf of its students.
- 7) Letter of Good Standing: This is typically required by all sites for selective and elective rotations. The clinical education department will prepare a letter of good standing for students and submit this letter on request.
- 8) Mask Fitting: Mask fittings will be required annually when this can be accomplished with PPE supply availability and equipment availability and/or when previous regulations are reinitiated.
- 9) Proof of active health insurance

Signed by:



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Dean/CAO