



## **INSTITUTIONAL POLICY: D5060**

### **Academic Learning Opportunity (ALO)**

Category	Learning Environment
Subject	Academic Learning Opportunity (ALO)
Effective	December 13, 2024
Updated	May 15, 2025

#### **1. Authority**

#### **2 Purpose**

Early identification of and appropriate intervention for students with potential academic needs/learning opportunities is an important part of NCOM's program. Such students will be classified as Academic Learning Opportunity Category 1 or Category 2.

#### **3. Academic Learning Opportunity (ALO) - Category 1**

3.1 Students who fail a course exam or any level of Comprehensive Osteopathic Medical Licensing Examinations (COMLEX) for the first time will be classified as ALO - Category 1 and notified by the appropriate associate dean. This status is official notice that the student's performance requires attention and effort to avoid future academic difficulty.

3.2 In an effort to strengthen the performance of an ALO - Category 1 student, that student may be required to meet with the appropriate associate dean to discuss the potential for and consequences of course failure. In addition, the student may be required to meet with a NCOM academic learning specialist and others for assessment and counseling.

3.3 When a student classified as ALO - Category 1 successfully passes the course in which the exam was failed, the student will no longer be designated as ALO. The student's ALO classification will not become part of the student's permanent record.

#### **4. Academic Learning Opportunity (ALO) - Category 2**

4.1 Students who fail a course or clinical rotation, receive more than one Reassessment (R) grade in an academic year, or are classified as ALO - Category 1 more than twice in an academic year require additional attention and will be classified as ALO - Category 2. Students who fail any level of COMLEX or Objective Structured Clinical Examination (OSCE) for the second time will also be classified as ALO - Category 2.

4.2 Following notification by the Registrar or appropriate associate dean that a student has met the criteria in Section 4.1 above, the Dean/CAO will classify a student as ALO - Category 2 and notify the student citing the reason(s) for this classification.

4.3 Once classified as ALO - Category 2 a student:

4.3.1 Must comply with a written action plan designed by the appropriate associate dean;

4.3.2 Cannot hold elected or appointed student office at any level and must resign such office upon being notified of being classified ALO - Category 2; and

4.3.3 Will not receive funds or approval for participation in activities outside of the school until ALO - Category 2 status has been removed.

4.4 A student shall remain classified as ALO - Category 2 until such time as the Registrar notifies the Dean/CAO of successful passage of the failed course, clinical rotation, COMLEX, or OSCE; or if having more than one R grade, more than two ALO - Category 1 classifications, or repeating the year, until successful passage of the entire year. At that time, the student's classification as ALO - Category 2 shall be removed by the Dean/CAO and so notified. The student's ALO classification will not become part of the student's permanent record.

## 5. Notifications

All notifications required by this policy shall be communicated to the student by e-mail to the student's NCOM e-mail address. It is the responsibility of the student to check their NCOM e-mail account in a timely manner (at least every business day during the preclinical years and daily in the clinical years). Failure to receive correspondence due to noncompliance with the above is the responsibility of the student.

Signed by:



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Dean/CAO